

# James M. Zumel Dumlao

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## Education and Honors

### University of San Francisco (USF)

*M.S. International & Development Economics*

GPA 3.97

Thesis: [Innovation Dynamics of Cultural Production: Evidence from Rap lyrics](#)

Advisor: Prof. Jesse Anttila-Hughes

San Francisco, CA

May 2020

### University of San Francisco (USF)

*B.A. Int'l & Development Economics 4+1, Minor in Public Service & Community Engagement*

GPA 3.95, Summa Cum Laude

USF Academic Merit Award, Dean's List, Int'l Honor Society for Economics, Jesuit Honor Society

San Francisco, CA

May 2019

## Work Experience

### Research Data Analyst I

*CA Dept. of Industrial Relations, Office of the Director – Research Unit*

Sep 2020 – Present

San Francisco, CA

- Answer regulated public, other external stakeholders, and internal stakeholders' inquiries by phone and/or correspondence, often involving sensitive information
- Compile and classify data from collective bargaining agreements and other sources; write brief technical notes and drafting text of reports and memos
- Conduct surveys including the design of questionnaires; revise tables applying user-oriented programming techniques
- Analyze technical and methodological issues that may arise in connection with the collection, processing and analysis of statistical data

### Ateneo Policy Center Research Intern

*Ateneo de Manila University School of Government*

Jun – Aug 2019

Quezon City, Philippines

- Joined [ATT-SEA](#) research team funded by Canada's International Development Research Centre
- Produced research outputs such as literature reviews, datasets, and graphs using Stata and Excel
- Aided in the selection of Research Fellows by scoring research proposals, CV's, and reference letters
- Assisted in organizing Manila Conference 2019: Pathways to Peace and Development in the Philippines, specifically through time keeping, loop slides, and volunteer ID's
- Co-facilitated two day kick-off workshop, inviting internal research team, Advisory Board, and Research Fellows to collaborate on illicit tobacco research

### Financial Lead & Front Desk Assistant

*USF One Card Office*

Jun 2017 – Aug 2020

part-time

- Reconciled 15+ financial transactions daily and consolidate end-of-day and monthly financial reports
- Screened incoming calls, composed email correspondence, and provided guidance to faculty and current/prospective students in regard to university policy, campus access, and identification cards
- Filed, organized, and uploaded confidential student documents to CSGold, USF's identification database
- Represented university image to various audiences, including students, parents, faculty and staff

### IDEC Ambassador (Social Media Liason)

*USF Economics Department*

Sep 2019 – Aug 2020

remote, part-time

- Developed a strategy for social media presence ([Twitter](#), [LinkedIn](#), [Instagram](#)) and general promotion of Master's in International and Development Economics program
- Engaged with alumni committee to strengthen job matching opportunities
- Interviewed students, faculty, and alumni twice a month to feature on social media

### Teaching Assistant: ECON 311, Intermediate Microeconomics

*USF Economics Department*

Jan – May 2020

part-time

- Aided 34 students to understand topics including consumer choice models, market models, game theory, behavioral economics, etc.
- Graded 5 problem sets and identified class-wide gaps in understanding

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## Leadership and Volunteer Experience

### **USF Economics Department**

May 2020 – Present

*Alumni Committee*

*San Francisco, CA*

- Clean, audit, and analyze annual alumni survey data to discover marketing opportunities
- Represent M.S. IDEC Class of 2020 in maintaining relations between alumni, department, and current students

### **Kasamahan at USF**

Aug 2016 – May 2019

*Filipinx-American Student Organization*

*San Francisco, CA*

- Director of Membership (May '18 - May '19) Oversaw long term retention and development of 120+ members at the individual level, managed KasamaREP interns (5) who represent members of each class
- Public Relations/Political Affairs Co-Director (May '17 - May '18) Developed educational programs/workshops (10+) on Filipino culture, history, and current issues in the community

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## Awards

### **USF Economics Department**

May 2020

*Runner Up, Class of 2020*

- Jacques Artus Award for outstanding Graduate Student in the IDEC Program

### **CARD in the Cloud 2020**

May 2020

*Recipient*

- Best Graduate Abstract for "Innovation Dynamics of Cultural Production: Evidence from Rap lyrics"

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## Skills

**Computer Languages:** Stata , SQL, R , Python/Pandas

**Human Languages:** English (first language), Tagalog (fluent listening)

**Tools:** Jupyter Notebooks, Git, RStudio, LaTeX, Qualtrics, Google Drive and Microsoft applications

**Other:** Experience managing research assistants (4), Four courses in Econometrics focused on causal inference